



**STEPBRIDGE AUSTRALIA BRIDGE CLUB INCORPORATED  
INC1601614**

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**MINUTES OF COMMITTEE MEETING**

of

**STEPBRIDGE AUSTRALIA BRIDGE CLUB INCORPORATED NSW NO.1601614**

**HELD VIA SKYPE ON 7 JUNE 2021 AT  
5.00 P.M. (NSW, QLD & TAS), 4.30 P.M. (SA), 9.00 A.M. (Netherlands)**

**1. Present** Sarah Anwar Chris Larter  
Mark Hetherington Rita Pringle  
Brenda McClean Steve Pringle  
Epko Steinmetz Eric Taylor (via phone)

Apologies Antonina Hayles Mardi Hogarth

**2. Acceptance of Minutes from Previous Committee Meeting on 8 March**

**Moved: Chris Seconded: Rita All accepted.**

**3. President's Report**

A copy of the President's report was sent out prior to the meeting via email.

Sarah spoke to this report at the meeting. The key points were the following.

- Epko, Mark and the IT team have been busy at work. Thank you to them for their work.
- Player numbers have been down. However, we are holding our own we number of tables.
- The processing of payments now takes around 3 minutes a day instead of one hour and a half prior to the payments system introduced.
- We are still trying to examine our cheats.
- New player applications were 37 people for May.
- As we move towards the end of FY, thank you to the team.

**Moved: Sarah Seconded: Steve All accepted.**

#### **4. Treasurer's Report**

The profit and loss statement and balance sheet were provided prior to the meeting.

Steve spoke to the profit and loss statement and balance sheet at the meeting.

The financial reports reflect the table numbers. The income and expenses are steady.

**Moved: Steve Seconded: Sarah All accepted.**

#### **5. Chief Technical Officer's Report**

A copy of the Chief Technical Officer's report was sent out prior to the meeting via email.

The automation of MP has reduced Antonina's work load.

Two things before closing the old admin website:

- TD seeing phone numbers and email addresses
- Manual processing of PPs

We have done more than what the target was with many improvements.

Honorariums has reduced by half compared to May 2020.

Offering the software to clubs free of charge if they are not charging.  
10c per player if they are charging a fee for playing.

We get membership fees from all the club players.

As COVID reduces more and more if we do something to attract more people (i.e. offering software to clubs).

**Moved: Mark Seconded: Steve All accepted.**

Epko then summarised cheats examining process in the Netherlands.

#### **6. New Business**

##### **a. AGM**

The Annual General Meeting is set for Sunday 26 September, 10am, via Skype.

##### **b. StepBridge Shirts**

It was agreed that the opportunity to sell StepBridge shirts would be at a F2F StepBridge event. A F2F StepBridge event will only happen once the COVID threat has decreased across Australia.

##### **c. Executive Committee Met in Person**

The Executive of Sarah, Mark and Chris met in person on the afternoon Sunday 2 May. The afternoon was a good chance to meet in person and

discuss StepBridge in a F2F environment. Sarah and Chris thanked Mark for being host for this meet up.

**Next Meeting**

Monday, 6 September 2021, 5pm.

Monthly reports to be sent out in July and August.

Meeting closed 5.34pm (AEST)

Chris Larter

Minute Secretary

Note: these minutes have not been ratified.