



**STEPBRIDGE AUSTRALIA BRIDGE CLUB INCORPORATED
INC1601614**

Email contact: admin@stepbridge.com.au

MINUTES OF COMMITTEE MEETING

of

STEPBRIDGE AUSTRALIA BRIDGE CLUB INCORPORATED NSW NO.1601614

**HELD VIA SKYPE ON 8 MARCH 2021 AT
6.00 P.M. (NSW & TAS), 5.30 P.M. (SA), 5.00 P.M. (QLD), 8.00 A.M. (Netherlands)**

1. Present Sarah Anwar Chris Larter
Mark Hetherington Rita Pringle
Brenda McClean Eric Taylor
Steve Pringle Mardi Hogarth
Antonina Hayles

Apologies Epko Steinmetz

2. Acceptance of Minutes from Previous Committee Meeting on 7 December

Moved: Chris Seconded: Rita All accepted.

3. President's Report

A copy of the President's report was sent out prior to the meeting via email.

Sarah spoke to this report at the meeting.

Moved: Sarah Seconded: Mardi All accepted.

4. Treasurer's Report

The profit and loss statement and balance sheet was provided prior to the meeting.

Steve spoke to the profit and loss statement and balance sheet at the meeting.

Moved: Steve Seconded: Rita All accepted.

5. Secretary's Report

Chris advised that the e-mails had been moved from Zoho to Gmail. It had been a positive and good move.

Sarah added that every single mail now goes through Gmail, so we know what is being sent out.

Moved: Chris **Seconded:** Rita **All accepted.**

6. Masterpoint Secretary's Report

Nil to report.

Mark said that Epko is now working on Masterpoints and PPs in the move to the Portal and new system.

7. Chief Technical Officer's Report

A copy of the Chief Technical Officer's report was sent out prior to the meeting via email.

Membership and purchase of PPs are now automated. If a player does not pay, they receive automatic reminders to pay.

The masterpoints work can now start. Once this is completed, the old admin website can be closed.

As stated in the Secretary's report, the e-mails have been changed from Zoho to Gmail.

The honorariums have now reduced a lot due to the automation of several processes.

Moved: Mark **Seconded:** Sarah **All accepted.**

8. New Business

a. Minor amendment to SBI agreement

Due to way of calculating initial money received by SBAU, Epko and Mark had different understanding of the agreement. To foster good relationships with Epko and SBI, Mark proposed that a minor amendment to the SBI agreement be made.

Moved: Mark **Seconded:** Eric **All accepted.**

At this point of time, Sarah thanked Mark for his hard ongoing work.

b. Proposal for Offering Club Rooms

Mark talked to a working paper, which was shared via Skype, about a proposal for offering Club Rooms to ABF clubs.

All were in agreement to this proposal, which will be implemented by the Executive Committee in stages.

Moved: Mark **Seconded:** Steve **All accepted.**

Next Meeting

Monday, 7 June 2021.

Monthly reports to be sent out in April and May.

Meeting closed 6.35pm (AEDT)

Chris Larter

Minute Secretary